

**Minutes of Regular Meeting of the Board of Trustees
Basil Joint Fire District
November 20th 2008**

1. **Call to order**--Meeting was called to order with the pledge to the flag at 7:00 p.m.
2. **Roll Call**-- The Clerk called the roll. Present were Board members Billy Phillips, Nancy Montell, Fred Reedy, and Judy Landis, Chief Rob Cooley and Clerk Stephan Monroe. Rick Miller arrived at 7:04.
3. **Approve minutes**-
 - 3.1. Motion by Ms. Montell, second by Ms. Landis to approve the October 16th as presented. Motion carried with four yes votes.
4. **Visitors present**: Asst. Chief Farmer was present. Later Jeff Kenebeck and John Byer were present.
5. **Finance Review**- (see attached) The Clerk reviewed with the Board the financial report with the Board. Board took the following action:
 - 5.1. Clerk Monroe advised the Board of the maturing CD at Fairfield National Bank (FNB). He advised the Board of existing rates for FNB and Peoples Bank. He suggested that after cashing the maturing CD, the amount of \$500,000 could be split: allowing some funds to be available while gaining a higher interest rate of the rest. Mr. Reedy offered a motion to have the Clerk obtain a \$300, 000 7 month CD at Peoples at 3.36% (3.41% APY) and \$200,000 at FNB in a 5 month no penalty CD at 2.23% ((2.25 APY). Ms. Montell seconded the motion. Motion passed by a unanimous vote. Mr. Miller arrived a 7:04 p.m.
 - 5.2. The bank reconciliation report for September was available for review by the Board members present.
6. **Purchase Requests**
 - 6.1. - **Requisitions**-Chief Cooley then presented a list of 7 requests for purchases. (See attached) In addition, one request was added to the list. A request for \$1,000 for Fire Academy. For Chris Henry) It was noted that a) the request for TRC was for an amount that would have been charged to the closed purchase order for the new server but had been closed when it was thought to be complete, and b) Clerk Monroe advised that funds are needed in 10A15A before all the requests can be approved.
 - 6.1.1. Motion by Mr. Reedy, second by Ms Montell to transfer \$4000 from 10A06 to 10A15A. Motion carried by unanimous 5-0 vote.
 - 6.1.2. Motion to approve all requests as presented including the added request by Ms. Montell and seconded by Mr. Miller. Motion passed by a unanimous 5-0 yes vote.
 - 6.2. **Emergency Repairs**-No action needed this month.
7. **Bills for approval** –Clerk Monroe presented pending warrants 39865 thru-39908 (list attached) and payroll direct deposit #49 for approval. Motion to approve all presented was made by Ms. Montell and second by Mr. Miller. Motion passed by unanimous vote.
8. **Old Business**-
 - 8.1. **IAFF acceptance status/negotiations**–This was held until the end of the meeting.

8.2. **2009 Appropriation Workshop**- I was determined that the Board would meet in a workshop to review the 2009 proposed appropriation requests at 6:30 p.m. on Thursday December 11th. Clerk Monroe to post notices.

9. **Chief's Report** (attached) -Chief Cooley presented the Chief's Report to the Board. The Board took the following action:

9.1. **Request to hire**- Motion by Ms. Montell, second by Mr. Reedy to approve the hiring of Ed Amick, Nick Yutzy, Kyle Alexander and Heath Meyer as listed. Motion passed by unanimous vote.

Additional item

9.2. Chief Cooley advised the Board that our MasterCard account was "shut down" after the account number was reported as being used in Mexico. The company is sending paperwork for completion and a new account is being set up.

10. **Return to Old Business** – to discuss IAFF Local 4671 negotiations

10.1. Motion by Mr. Reedy, second by Ms. Montell to enter into executive session to discuss personnel matters. Roll call vote was called all votes –yes at 7:55.

10.2. Motion by Mr. Reedy, second by Ms. Montell to return from executive session at 8:12 p.m. Motion carried.

10.3. Motion by Ms Montell, second by Ms. Landis to ratify the contract presented by the IAFF Local 4671. Vote as follows: Ms. Montell- yes; Ms. Landis- yes; Mr. Phillips; Mr. Miller; - yes; Mr. Reedy- yes.

11. **New Business**-

11.1. Chief Cooley brought to the Board a request to allow Assistant Chief Farmer to cash-in some of his comp-time since he had banked so much while covering for shifts for injured workers and open shift. This would be too much time to take off. It was also mentioned that the Chief had a significant amount built up. Motion by Mr. Miller, second by Ms. Montell to approve 200 hrs each to be cashed in by the Chief and Assistant Chief. Motion passed by unanimous voter.

11.2. Mr. Phillips brought up that this is normally the time the Board provides funds to the firefighters association. Motion to approve \$150.00 by Ms. Landis, seconded by Mr. Miller. Motion passed by unanimous vote.

11.3. Clerk Monroe advised that the District should soon be receiving paperwork concerning the Volunteer Firefighters Dependents Fund Board. Motion by Mr. Reedy, second by Ms. Montell to keep the "Fire Board's "representatives as Billy Phillips and Rick Miller.

12. **Adjournment**- being no further business to discuss, motion to adjourn by Ms. Landis meeting adjourned at 8:19 pm.

_____ **Chairman**

_____ **Clerk**